

Job Posting

Gitga'at Stewardship Operations Manager (In House)

Sector: Land and Marine Stewardship

Deadline: May 25, 2009

Wages: Starting minimum \$20.00 hour; depending on skills and qualifications

Job Description: The Stewardship Operations Manager will work on a full time basis under direction of the Gitga'at Stewardship Manager and Marine Stewardship Manager.

Duties include:

- Coordinating and supervising the work activities of technicians engaged in field and marine field data collection, watchman activities etc.;
- Coordinating/supervising construction and maintenance of stewardship infrastructure such as Watchman cabins, shellfish aquaculture sites, etc.;
- Conducting Gitga'at Watchman program activities such as field surveying, whale monitoring, wildlife guiding, etc.;
- Operating and maintaining stewardship program boats, powersaws, surveying tools and other equipment; and
- Preparing short reports summarizing the results of field surveys, program operations, etc.

The ideal candidate:

- Have training and experience in performing field surveys and assessments, marine and field equipment operations and maintenance
- Will need to be self motivated with good organization and technical skills
- Must be able to work in a team environment, have good management skills, and have a solid grasp of land and marine resource issues in the Traditional Territory
- Have confidence in operating computers and using Windows-based software including: MS Word and Excel and graphics programs.
- Currently live in, or be prepared to move to, Hartley Bay
- Have a minimum of a Grade 12 education.

Mail, fax or hand in applications and resumes to the Hartley Bay Band Office

Posting can also be downloaded from the "Postings" page at: www.gitgaat.net

Salary, working hours and activities will depend on funding availability.